



# Service Agreement

*Terms of service between client and Ubuntu Haven Living*

## Parties

This Service Agreement ("Agreement") is entered into between **Ubuntu Haven Living** ("Provider") and the client named below ("Client").

**Client Name**

**Agreement Start Date**

---

## Services Provided

**Description of services**

---

---

---

---

## Schedule & Hours

**Days of Service**

**Hours per Day**

**Total Weekly Hours**

---

## Fees & Payment Terms

**Hourly / Daily Rate**

**Billing Cycle**

**Payment Due**

---

Invoices are issued at the end of each billing cycle. Payment is due within 14 days of invoice date. Late payments may incur a 2% monthly service charge.

## Cancellation Policy

Either party may cancel scheduled services with 24 hours' notice without charge. Cancellations within 24 hours of a scheduled shift will be charged at 50% of the shift rate.

## Term & Termination

This Agreement remains in effect until terminated in writing by either party with 14 days' notice, or immediately for cause (safety concerns, non-payment, or breach of conduct).

## Acknowledgement & Signatures

**Signature**

**Printed Name**

**Date**

---

**Provider Representative**



**Signature**

**Printed Name**

**Date**

---